

CITY OF LOGAN
CITY COUNCIL MEETING
CITY HALL
108 W. 4TH STREET
January 6, 2014

At 7:00 P.M. Mayor Foutch called the meeting to order.

Agenda item 2 was the Pledge of Allegiance.

Agenda item 3 was roll call. Those present were Council Members DeWitt, Cohrs and Ettleman and Mayor Foutch.

Agenda item 4 was to approve the agenda. Motion was made by Cohrs and seconded by DeWitt to approve the agenda. 3 ayes.

Agenda item 5 was to approve the consent agenda which consisted of approving the minutes of the 12-16-2013 regular city council meeting, approving a public hearing on Monday, January 20, 2014 at 6:45 P.M. for an update on the CDBG Owner/Occupied Grant Status by SWIPCO, set a date of Monday, January 20, 2014 for a regular city council meeting immediately following the public hearing, approve the Claims Register and Cash Report, and approve building permits for Mark and Jill Madsen (Fuel & Shine), 404 E. 7th St., install windows; Logan Country Store, 121 W. 7th St., install sign. Motion was made DeWitt and seconded by Cohrs to approve the consent agenda. 3 ayes.

Agenda item 6 was to discuss and approve procedures functioning as a 3 vs. 5 member council. A quorum at council meetings is a majority of the members of the body of the council. In this case it would be two, so two out of the three members would have to vote for approval for a simple majority. There are a few things in the city's code that require three fourths of the council to approve, and that would mean all three members would have to vote to approve these items. The city's ordinances and policies will need to be updated to reflect these changes.

Agenda item 7 was to discuss and approve updating our city codes, ordinances, policies and employee handbook. Mayor Foutch suggested that the council, a sub-committee of citizens or outside help could be used for this process. The council had a discussion about some people that they felt would be an asset on a citizen's committee. These people will be contacted, and a committee will be approved at the next meeting.

Agenda item 8 was to discuss and approve Resolution 14-1: A resolution pertaining to policies and procedures as set by the Council. This resolution consists of setting dates for council meetings, designation of depositories, selection of the City Attorney, appointing the Mayor Pro-Tem and Police Chief, designation of official publication and retain all city employees. This item was tabled until the next meeting so the Mayor and Council can gather more information.

Agenda item 9 was to discuss and appoint Council Members to City committees. The committees are Street, Water and Wastewater, Police, Personnel and Parks and Recreation. The Council discussed whether or not there was a need for these committees. Motion was made by Ertleman and seconded by DeWitt to appoint Mayor Foutch and Cohrs to the Personnel Committee and at least temporarily dissolve all other committees. 3 ayes.

Agenda item 10 was to discuss Board and Committee memberships. At this time Ragene Darling resigned from his position as Pool Board Commissioner. The City Clerk will send a letter to all existing members of the Boards to confirm that they want to continue as a member. Several positions need to be filled. There is one position available on Planning & Zoning, one position on Pool Board, one position on Park Board and one on the Library Board. The Council will wait for recommendations and make decisions at the next council meeting.

Agenda item 11 was to discuss and appoint citizens to the Community Center Building Improvement Committee. Motion was made by Cohrs and seconded by Ertleman to appoint Ragene Darling, Nedra Fliehe, Karie Waters, Shelley Foutch, Jerry Keizer, Mary Totten and Rick Oviatt to the Community Center Building Improvement Committee assuming they accept. 3 ayes.

Agenda item 12 was to discuss and appoint citizens to the Logan Alegent Health Building Expansion Committee. The Council will recruit some people for this committee and make a decision at the next council meeting.

Agenda item 13 was to discuss City Council's responsibilities during litigation against the city and/or employees of the city. Greg Barntsen, attorney for EMC Insurance Company representing the City, is willing to have a closed session meeting to update the mayor and council on the litigation against the City of Logan.

Agenda item 14 was to discuss and approve a date for a budget work session. The first budget work session will be held after the next council meeting on January 20, 2014.

Agenda item 15 was to discuss and approve termination of contract with Harland Technologies regarding annual on site maintenance of computer equipment. This is a one year contract for \$1958.00 for service on our computers and printers. The City Clerk will get another quote from Harland with an updated list of current equipment and quotes from other companies.

Agenda item 16 was Chief Aaron Brensel to discuss the following: a. Discuss and approve the purchase of a ZOLL AED Plus defibrillator at the grant price of \$1264.81, b. Discuss and approve the purchase of replacement batteries at a cost of \$35.95 for a set of 10, c. Discuss and approve the purchase of on adult ZOLL stat*padz, cost \$59.99, and one child ZOLL stat*padz, cost \$95.00 d. Discuss and approve the purchase of AED cabinet with alarm at a cost of \$174.95. Chief Brensel stated that it would cost \$250.93 to update each AED so that it would be functional and pass an inspection. The Chief suggested that instead of purchasing a new one for \$1264.81 he would rather spend the \$250.93 to make one functioning AED right now, and take the money out of the police budget. This unit would be kept at City Hall, and it could be taken out if needed by the Police Department for a rescue call.

Agenda item 17 was the Clerk's report. The US Highway 30 Coalition of Iowa is accepting dues for individuals, businesses, organizations and small towns. If interested in joining please contact City Hall. US Highway 30 Coalition is making plans for Transportation Day on January 29, 2014 at the Iowa Capitol. Additional information is available at City Hall. Employee evaluations will begin this month. Please find evaluation forms in your packet for Chief and myself. These need to be returned to City Hall as soon as possible. Scott and Aaron will be evaluating the employees in their department. This is going to be difficult for our new council members, and I will assist you in any way I can. I would appreciate your comments/concerns and recommendations about Marilyn and Scott since I have not worked with them for very long myself.

Agenda item 18 was Mayor's comments. Mayor Foutch asked the council to think about what they would like to accomplish in 2014. These items will be discussed and prioritized at the next meeting. He also discussed putting old business on the agenda so it can be taken care of.

Agenda item 19 was citizen's questions/comments. Mike Johnson inquired about the sale of Kole Drive. Gordon Fliehe inquired about the 28E agreement with Harrison County Development Corporation.

CLAIMS

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|----------------------------------|-----------------------|------------|
| DANNY CHRISTO | CHAIN SAW SHARPENER | \$34.23 |
| COUNSEL OFFICE & DOCUMENT | COPIER | \$20.00 |
| D & D COMMUNICATIONS | RADIO/EQUIP REMOVAL | \$1,218.55 |
| DATA TECHNOLOGIES, INC. | FORMS | \$120.73 |
| ECHO ELECTRIC SUPPLY | BALLAST | \$24.98 |
| EGAN SUPPLY CO. | CLEANER | \$176.89 |
| FIRST NATIONAL BANK | PAYROLL TAXES | \$3,862.79 |
| GARY NORDBY | SNOW REMOVAL | \$75.00 |
| HACH COMPANY | CHEMICALS | \$640.32 |
| HALL, TYLER | DEPOSIT REFUND | \$22.47 |
| HARRISON CO DEVELOPMENT CORP | 28E AGREEMENT | \$869.06 |
| HARRISON CO ENGINEER | TIRES/CROWN VIC | \$60.00 |
| HARR CO HUMANE SOCIETY | 28E AGREEMENT | \$194.30 |
| HARRISON CO LANDFILL | ASSESSMENT | \$3,197.00 |
| IOWA ASSOC OF MUNICIPAL UTIL | DUES | \$573.62 |
| IOWA MUNICIPAL FINANCE OFFICER | APR 14-15 DUES | \$60.00 |
| I P E R S | IPERS | \$4,173.79 |
| JENSEN'S ACE HARDWARE | CORD | \$18.57 |
| KEIZER DETAILING | CLEANING SERVICES | \$846.16 |
| LOGAN AUTO SUPPLY | STARTER/LIGHT | \$326.96 |
| LOGAN HERALD OBSERVER | PUBLISHING | \$104.93 |
| LOGAN PUBLIC LIBRARY | REIMBURSE | \$1,625.00 |
| LOGAN WATER DEPARTMENT | DEPOSIT REFUNDS | \$232.29 |
| MANGOLD ENVIRONMENTAL TESTING | WASTEWATER TESTS | \$39.00 |
| MARILYN KEIZER | MILEAGE/CITY BUSINESS | \$46.56 |
| MID AMERICAN ENERGY | UTILITIES | \$5,256.76 |

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| PALTEC/OMAHA STANDARD | PLOW LIGHTS | \$250.04 |
| PAPILLION SANITATION | TRASH REMOVAL | \$68.50 |
| CITY OF LOGAN | PETTY CASH REIMBURSE | \$42.12 |
| PRINCIPAL LIFE | INSURANCE | \$236.67 |
| RITTER, ARLYN | DEPOSIT REFUND | \$45.24 |
| SCHROER & ASSOCIATES, PC | AUDIT 1/2 | \$1,900.00 |
| SELECTIVE INSURANCE - FLOOD | FLOOD INSURANCE | \$1,108.00 |
| SIMPLEX GRINNELL | FIRE EXT INSPECTION | \$68.00 |
| SOUTHWEST IOWA PLANNING COUNCI | CDBG HOUSING GRANT | \$30,863.00 |
| TREASURER, STATE OF IOWA | STATE TAX | \$1,178.00 |
| TRUE NORTH | INSURANCE | \$92.20 |
| UPPER BOYER DRAINAGE DISTRICT | DRAINAGE TAX | \$57.94 |
| VERIZON WIRELESS | CELL PHONES | \$103.92 |
| WINDSTREAM | TELEPHONES | \$376.86 |
| WOODHOUSE AUTO FAMILY | 2013 FORD F150 POLICE | \$20,489.00 |
| ZIEGLER, INC. | REPAIR DRIVE TRAIN | \$58.04 |
| | TOTAL | \$80,757.49 |
| | PAYROLL THRU 1/3/14 | <u>\$14,487.57</u> |
| | PAID TOTAL | \$95,245.06 |
| | GENERAL FUND | \$49,492.31 |
| | ROAD USE | \$5,660.78 |
| | EMPLOYEE BENEFIT | \$241.39 |
| | URBAN HOUSING GRANT | \$30,863.00 |
| | WATER | \$6,388.04 |
| | SEWER | <u>\$2,599.54</u> |
| | | \$95,245.06 |

Agenda item 19 was to adjourn. Motion was made by Council Member Eittleman and seconded by Council Member Cohrs to adjourn. 3 ayes.

Marilyn Keizer, Deputy City Clerk
Attest: Mayor Mike Foutch