

CITY OF LOGAN
CITY COUNCIL MEETING
108 W. 4th STREET
November 23, 2020

At 6:00 P.M. Mayor McDonald called the meeting to order.

Agenda item 2 was the Pledge of Allegiance.

Agenda item 3 was roll call. Those present were Council Members Cohrs, Fisher, Sporrer, Moss, Scheuring and Mayor McDonald.

Agenda item 4 was to approve the agenda. Motion was made by Fisher and seconded by Sporrer to approve the agenda. 5 ayes.

Agenda item 5 was to approve the consent agenda which consisted of approving the minutes of the 11/9/20 city council meeting, set December 7th as the next regular council meeting, approve the claims register and building permits for Zach Cavalier, 321 N. Tower Rd., garage; Terrie Shurts, 518 N. Tower Rd., accessory building. Motion was made by Cohrs and seconded by Moss to approve the consent agenda. 5 ayes.

Agenda item 6 was Resolution 20-23: A resolution adopting a surplus property disposal policy. The Clerk reviewed the policy with the council which makes sure there is a proper trail of documentation for auditing purposes when City property is disposed of. It also addresses how computers and any City electronic data are disposed of or destroyed. Motion was made by Cohrs and seconded by Fisher to approve Resolution 20-23: A resolution adopting a surplus property disposal policy. 5 ayes.

Agenda item 7 was Craig Beedle of Veenstra & Kimm to discuss how to prevent future flood damage to the Community Center. Craig stated he had updated the plans to include changes discussed at the last meeting. A discussion was held on the downspouts on the south side of the building. It was agreed to put it out for bid in late winter.

Next was a discussion on drainage issues on Skyline Drive. Beedle discussed the removal of 2 concrete squares on Skyline Drive last week. He said the first square didn't have too much undermining but the second square did have some large voids. He said the actual paving was in good shape and thicker than expected so it has been holding up well and is still a good street. The plan for addressing the water intrusion adds 6 inlets to capture the surface water and drain tile on the west side of the street right of way to capture the water getting under the street. The project will also include repairing 3 driveways on the west side of the street and 2 on the east side. Veenstra & Kimm will prepare a contract for engineering services for the next council meeting. It was discussed to go out to bid in late winter for this project. Motion was made by Sporrer and seconded by Moss to approve Veenstra & Kimm going ahead with a contract and a plan for the Skyline Drive project. 5 ayes.

Agenda item 9 was review a bid for a new computer for the City Clerk's office. The Clerk informed the council that the current computer is over 6 years old and a new computer was 11-23-20 comin

budgeted for in this fiscal year. Due to the pandemic, it has been helpful to be able to work from home with an old laptop but it is not functioning well either due to the age. The Clerk stated she got a bid from Thinkspace IT for a Dell laptop computer that will function the same as a desktop but can be used at home if the need to work from home arises. The bid includes the computer, docking station with USB Hub, labor to transfer old computer data and a newer version of Microsoft Office for both computers. The Clerk said she would use some of the CARES Act funding to help pay for the new computer since some of the funding was to reimburse for upgrades to technology for the ability to work remotely if needed. Motion was made by Cohrs and seconded by Scheuring to approve a bid for a computer for the City Clerk from Thinkspace IT for \$2,595.85. 5 ayes.

Agenda item 10 was to discuss and approve any necessary processes or procedures due to the Covid-19 virus. Almost all events or meetings scheduled at the community center have been cancelled due to the latest Governor’s proclamation. The need for masks to be worn by anyone entering the building was discussed. The Clerk stated most people are wearing them when they come in. She said she will revise the sign on the front door to state that masks must be worn in the building.

Agenda item 11 was the Clerk’s report.

Agenda item 12 was citizen’s questions/comments. There were none.

CLAIMS

HARR CO REC	UTILITIES	\$ 198.94
TREASURER STATE OF IA	SALES TAX	\$ 3,286.68
WINDSTREAM	TELEPHONE	\$ 604.86
LSB PAYROLL TAXES	PAYROLL TAXES	\$ 4,462.37
POSTMASTER	POSTAGE	\$ 195.00
LOGAN HERALD OBSERVER	PUBLICATIONS	\$ 401.54
HYGIENIC LABORATORY	TESTS	\$ 87.50
IOWA ONE CALL	LOCATES	\$ 28.80
WINNELSON CO	WATER PARTS	\$ 190.69
IA ASSOC OF MUNICIPAL UTILITIES	DUES	\$ 630.15
POLLARD WATER	TOOLS	\$ 181.65
IOWA RURAL WATER ASSOC	2021 DUES	\$ 275.00
PRINCIPAL LIFE	LIFE & DISABILITY INS	\$ 380.58
VERIZON WIRELESS	HOTSPOT	\$ 120.03
WINTHER ANGELA	REIMB. FACE MASKS	\$ 8.98
SAMS CLUB	SENIOR CENTER FOOD	\$ 150.62
COUNSEL OFFICE & DOCUMENT	COPIER	\$ 23.99
KEIZER DETAILING	CLEANING SERVICES	\$ 500.00
ECHO ELECTRIC SUPPLY	LED WALLPACK LIGHT	\$ 586.25
THINKSPACEIT	FIREWALL/IT REPAIR	\$ 280.00
COUNTRY HARDWARE	PAINT/TOOLS/SUPPLIES	\$ 364.69
R & S WASTE DISPOSAL	TRASH SERVICE	\$ 57.75
WELLMARK HEALTH INS	HEALTH INS	\$ 8,249.87

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GIS BENEFITS	DENTAL INS	\$ 427.72
HYDRO PLUMBING INC.	MAIN BREAK (HWY 30/127)	\$ 2,825.00
UPS	SHIPPING	\$ 84.17
THOMSEN CONSTRUCTION	CONCRETE SKYLINE DR & HWY 30	\$ 3,750.00
PAYROLL CHECKS	PAYROLL CHECKS ON 11/16/2020	<u>\$ 13,230.93</u>
	CLAIMS TOTAL	\$ 41,583.76
	GENERAL FUND	\$ 12,952.68
	ROAD USE FUND	\$ 5,335.19
	EMPLOYEE BENEFIT FUND	\$ 5,468.64
	WATER FUND	\$ 13,585.85
	SEWER FUND	<u>\$ 4,241.40</u>
	TOTAL	\$ 41,583.76

Agenda item 13 was to adjourn. Motion was made by Sporrer and seconded by Moss to adjourn. 5 ayes.

Angela Winther, City Clerk/Administrator

Attest: Clinton McDonald, Mayor